



CDSS

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STATE OF CALIFORNIA—HEALTH AND HUMAN SERVICES AGENCY  
**DEPARTMENT OF SOCIAL SERVICES**  
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ARNOLD SCHWARZENEGGER  
GOVERNOR

October 28, 2010

TO: COUNTY WELFARE DIRECTORS  
COUNTY FISCAL OFFICERS  
COUNTY REFUGEE COORDINATORS IN ALAMEDA, FRESNO,  
LOS ANGELES, MERCED, ORANGE, SACRAMENTO, SAN DIEGO,  
SAN FRANCISCO, AND SANTA CLARA COUNTIES

SUBJECT: FINAL ALLOCATIONS FOR FEDERAL FISCAL YEAR 2010 SERVICES  
TO OLDER REFUGEES DISCRETIONARY GRANT CONTINUATION  
FUNDING

REFERENCE: CATALOG OF FEDERAL DOMESTIC ASSISTANCE NO. 93-576

This letter is to provide counties with their final allocations for the Federal Fiscal Year (FFY) 2010 Services to Older Refugees Discretionary Grant (ORDG).

The federal Office of Refugee Resettlement (ORR) has awarded California ORDG continuation funding in the amount of \$263,125 for FFY 2010. FFY 2010 represents the fourth year of a five-year project period with funding for subsequent years contingent on the availability of federal funds and the project's demonstration of satisfactory progress.

County Allocations

Enclosed is a spreadsheet (Enclosure I) showing the county allocations, which are based on the number of refugees who are age 60 years or older and receiving aid in each participating county during August 2010. This data was obtained from the Medi-Cal Eligibility Data System. For counties choosing to claim administrative costs, county administrative costs have been calculated at the maximum amount allowable, 15 percent. However, counties are encouraged to maximize the amount of funding for services provided by this grant.

County Plan Appendix

Counties must include a description of the ORDG program in their County Refugee Services Plans or Plan Updates, which counties must submit to the Refugee Programs Bureau (RPB). County staff will be advised of the due date and requirements for their

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Bureau (RPB) by November 12, 2010. County staff were advised of the due date and requirements for their FFY 2010 County Refugee Services Plans or Plan Updates via Refugee Coordinator Letter No. 10-09, dated October 25, 2010.

The ORDG appendix must describe the services that the county will provide with the funds and include the number of elderly refugees to be served. Allowable services under this grant are limited to the following:

- 1) education about available services;
- 2) outreach, transportation, and translation services to obtain available services;
- 3) linkages with local Area Agencies on Aging to make mainstream senior programs more linguistically- and culturally-appropriate; and
- 4) English and civics classes and assistance with citizenship applications (the payment of application fees for citizenship examinations is not allowable under this grant).

Reporting Requirements

Project progress reports are required every six months throughout the length of the project for the ORDG. The ORDG program year begins September 30 and ends September 29 of the following year. Reports must be submitted to your assigned county operations analyst according to the following schedule:

Year	Reporting Period	Report Due
Year 1	September 30, 2007 – March 31, 2008	April 20, 2008
	April 1, 2008 – September 29, 2008	October 20, 2008
Year 2	September 30, 2008 - March 31, 2009	April 20, 2009
	April 1, 2009 - September 29, 2009	October 20, 2009
Year 3	September 30, 2009 - March 31, 2010	April 20, 2010
	April 1, 2010 - September 29, 2010	October 20, 2010
Year 4	September 30, 2010 - March 31, 2011	April 20, 2011
	April 1, 2011 - September 29, 2011	October 20, 2011
Year 5	September 30, 2011 - March 31, 2012	April 20, 2012
	April 1, 2012 - September 29, 2012	October 20, 2012

In addition, a Final Project Progress Report encompassing the entire project will be due to the RPB on November 15, 2012. All reports must be submitted on the form "Semi-Annual Progress Report on Projects Funded Under the Discretionary Grant for Services to Older Refugees" (Enclosure II). For your convenience, an electronic version of the form in *Microsoft Word* format may be accessed through the RPB website at the following link: <http://www.cdss.ca.gov/refugeeprogram/PG1567.htm>.

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Debarment and Suspension Requirements

Federal regulations require that individuals be prohibited from receiving federal financial and non-financial assistance and benefits, if they have been debarred or suspended pursuant to Title 45 Code of Federal Regulations (CFR) Part 76. Reasons for debarment/suspension may include a conviction for committing fraud or any other crime or action that shows a lack of business integrity (see 45 CFR Part 76.305 for specific debarment/suspension criteria). The debarment/suspension requirements extend to an organization if a debarred/suspended individual is an officer, director, owner, or partner, or if the individual has management or supervisory responsibility within the organization.

Counties are required to comply with the debarment and suspension provisions in 45 CFR Part 76 as a condition of receiving funding under the ORDG. When arranging services under this grant through a subgrant or subcontract, counties must verify that the subgrantee or subcontractor is not excluded or disqualified from participation in federal assistance programs by:

- 1) Checking the federal General Services Administration Excluded Parties List System, found at <http://epls.gov>, which has the most current information about persons who have been excluded or disqualified for participation in federal programs; and/or
- 2) Adding a clause to the contract/agreement in which the contractor agrees to certify that he/she and his/her principals are not debarred or suspended from federal financial assistance programs and services. Example: *"For federally funded agreements in the amount of \$25,000 or more, the Contractor certifies that he/she and his/her principals are not debarred or suspended from federal financial assistance programs and activities."*

If you have questions regarding this grant, please contact Ms. Janet Sandlin, Manager, Policy Unit, at (916) 654-4356, or Ms. Camille Ancona, Analyst, Policy Unit, at (916) 653-7785.

Sincerely,



THUAN NGUYEN, Chief  
Refugee Programs Bureau

Enclosures

**Final Allocations**  
**Services to Older Refugees Discretionary Grant**  
**Federal Fiscal Year 2010**  
**\$263,125**

**Enclosure I**

<b>County</b>	<b>Grant Number</b>	<b>Current Refugees on Aid (age 60+)</b>		<b>Final County Allocation</b>	<b>County Administration<sup>2</sup> (@ 15% Maximum)</b>	<b>Services Dollars</b>
		<b>Number on Aid<sup>1</sup></b>	<b>% of Totals</b>			
Alameda	TARL1001	1,541	5.292%	\$ 13,924	\$ -	\$ 13,924
Fresno	TARL1002	1,164	3.997%	\$ 10,518	\$ -	\$ 10,518
Los Angeles	TARL1003	11,922	40.941%	\$ 107,726	\$ 16,159	\$ 91,567
Merced	TARL1004	262	0.900%	\$ 2,367	\$ -	\$ 2,367
Orange	TARL1005	3,322	11.408%	\$ 30,017	\$ 4,502	\$ 25,515
Sacramento	TARL1006	3,450	11.848%	\$ 31,174	\$ 4,676	\$ 26,498
San Diego	TARL1007	2,864	9.835%	\$ 25,879	\$ 3,882	\$ 21,997
San Francisco	TARL1008	2,030	6.971%	\$ 18,343	\$ -	\$ 18,343
Santa Clara	TARL1009	2,565	8.808%	\$ 23,177	\$ 3,477	\$ 19,700
<b>Total</b>		<b>29,120</b>	<b>100.000%</b>	<b>\$ 263,125</b>	<b>\$ 32,696</b>	<b>\$ 230,429</b>

Current Grant Budget Period: September 30, 2010 - September 29, 2011

Grant Project Period: September 30, 2007 - September 29, 2012

**Notes:**

<sup>1</sup> Number of refugees currently receiving aid age 60 years or older. Refugee aided data is derived from the Medi-Cal Eligibility Data System for August 2010.

<sup>2</sup> Those counties without administration costs specified have chosen to not charge county administrative costs for this grant.